

MANSFIELD TOWNSHIP COMMITTEE MEETING

November 21, 2017

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star Gazette and Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Mrs. Kocher absent.

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Hayes made a motion to approve the minutes from the regular meeting held on November 8, 2017, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: Mr. Misertino

Mr. Hayes made a motion to approve the Executive Session minutes from November 8, 2017, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: Mr. Misertino

BILL LIST

Mrs. Mora Dillon made a motion to approve the bill list, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: None

CLERKS REPORT:

Ms. Hrebenak stated that she received a call that there was an event at McMekin Tree Farm and that they would like to donate a Christmas Tree to the Township.

Mr. Hayes made a motion to approve the tree being donated from the tree farm, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher

Abstain: None

Mrs. Mora Dillon made a motion to approve the Municipal Court Closing for a half day to attend the Tri County Municipal Court Administrators Holiday Luncheon, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

Ms. Hrebenak stated that she received a letter in reference to negotiations with the Teamsters but there has been no paperwork received from the representative with terms for the negotiations.

Mr. Hayes stated that Mr. Wenner is handling the negotiations.

Ms. Hrebenak stated that the Soccer Committee person is requesting to join a league that will charge \$9 per player for insurance. Ms. Hrebenak stated that this is something that has been brought up previously and the Township was not required to pay the \$9 with the insurance that the Township holds.

Ms. Hrebenak stated that there have been requests to have the building close half day on Wednesday prior to Thanksgiving and asked if this is something that the Committee would entertain.

Mr. Hayes made a motion to approve the Municipal Offices closing at 1pm on Wednesday prior to Thanksgiving, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

FINANCE REPORT:

Mrs. Mollineaux stated that all department heads have received the budget requests for 2018 and some have been received back.

PUBLIC PORTION:

Scott Minter, 545 Mount Bethel Road, there was a claim filed and the insurance company has rejected it based on the Municipality not having any prior notices of damage on Mt. Bethel Rd.

Ms. Hrebenak will contact the insurance company to see if anything can be done.

RESOLUTION:

RESOLUTION 2017-135

APPOINTMENTS TO CERTAIN MUNICIPAL OFFICES AND POSITIONS FOR THE YEAR 2018:

BE IT RESOLVED, that the following persons be and each is hereby appointed commencing January 1,

2018 to the following respective municipal offices and/or positions of the Township of Mansfield:
Police Officer Nicholas Swanson \$ 46, 351 per annum

Mr. Hayes made a motion to approve the passage of Resolution 2017-135, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: None

**2017-136
FORM 1B**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Mansfield, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Warren;

NOW, THEREFORE, BE IT RESOLVED by the Township of Mansfield, County of Warren, State of New Jersey hereby recognizes the following:

- The Township of Mansfield does hereby authorize submission of a strategic plan for the Franklin/Mansfield/Washington Borough Municipal Alliance grant for fiscal year 2019 in the amount of:

DEDR \$ 7,382
Cash Match \$ 2,215
In-Kind \$ 5,537

- The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Mrs. Mora Dillon made a motion to approve the passage of Resolution 2017-136, which was seconded by Mr. Misertino.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: None

Mr. Hayes made a motion to approve the camera installation, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: None

EXECUTIVE SESSION:

Ms. Campbell, Esq stated that the Committee will be going into Executive Session to discuss one personnel matter.

Mr. Misertino made a motion to enter Executive Session at 7:49 pm, which was seconded by Mr. Hayes.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: None

Return from Executive Session at 8:06pm.

Roll Call: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Ms. Campbell, Esq stated that during Executive Session the Committee discussed one personnel matter, copies of these minutes will be available as soon as the Committee feels they are no longer a harm to the public interest.

Mr. Hayes made a motion to have Lavery, Selvaggi, Abromitis, and Cohen proceed with the matter that was discussed during executive session, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters
Nays: None
Absent: Mrs. Kocher
Abstain: None

ORDINANCE:
2nd Reading:

Mayor Watters opened the floor for public comment on Ordinance 2017-16; seeing there were none the public comment period was closed.

ORDINANCE # 2017-16

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARIES FOR THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARIES AND

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

SECTION 1, The salaries per annum of rate of compensation for the following officer and employee of the Township of Mansfield is determined to be as follows:

RANGE

Police Chief	\$ 90,000.00	\$ 125,000.00
--------------	--------------	---------------

Mr. Hayes made a motion to approve the passage of Ordinance 2017-16 and requested that the results be advertised, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Misertino, Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: None

Absent: Mrs. Kocher

Abstain: None

Mayor Watters opened the floor for public comment on Capital Ordinance 2017-01; seeing there were none the public comment period was closed.

CA2017-01

AN ORDINANCE OF THE TOWNSHIP OF MANSFIELD, WARREN COUNTY, NEW JERSEY APPROPRIATING \$174,667.00 FOR THE COMPLETION OF PHASE II AT THE MT. BETHEL CHURCH

WHEREAS, there is a need to complete Phase II at the Mt. Bethel Church;

BE IT ORDAINED, by the Township Committee of the Township of Mansfield, Warren County, New Jersey, as follows:

- The amount of \$43,667.00 is hereby appropriated from the Open Space Trust Fund and \$131,000.00 is hereby appropriated from the Warren County Open Space, Recreation, Farmland and Historic Preservation Trust Fund.
- There is no debt incurred by this Ordinance.
- This ordinance shall take effect immediately after final passage, approval, publication as provided by law.

Mr. Misertino made a motion to approve the passage of Capital Ordinance 2017-01, which was seconded by Mrs. Mora Dillon.

Ayes: Mr. Hayes, Mrs. Mora Dillon, Mayor Watters

Nays: Mr. Misertino

Absent: Mrs. Kocher

Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Misertino mentioned a letter regarding the Township having some unclaimed property.

Ms. Hrebenak stated she will follow up.

Mr. Misertino offered his congratulations to the winners of the Election.

Mr. Hayes mentioned an HBO autism special which showed Chief Reilly and Patrolman Madonna in attendance at Warren County Vo-Tech.

Mrs. Mora Dillon made a motion to adjourn at 8:12 pm.